



VIETNAM ATHLETICS FEDERATION

2024 VIETTEL MARATHON HANOI - VIETNAM REGULATION

I. PURPOSE

- ✓ To create a healthy and constructive environment that contributes to the widespread promotion of running as a sport within the community and to international friends, in support of the Olympic Day for Public Health. Additionally, to promote, introduce, and develop local tourism through the event's media channels.
- ✓ To strengthen solidarity and foster friendly relations among countries within the region.

II. TIME AND LOCATION

- ✓ Date: December 1st, 2024
- ✓ Location: Hanoi, Vietnam

III. COMPETITION CATEGORIES

A – ELITE CATEGORY

Age Requirements

- ✓ 5km and 10km distances: No age limit. However, athletes under 18 years old must have a guardian, confirmed by a liability waiver form issued by the Organizing Committee (OC).
- ✓ Half marathon and marathon distances: Athletes must be 16 years or older (born in 2008 or earlier). Athletes under 18 (aged 16 and 17) must have a guardian, confirmed by a liability waiver form issued by the OC.

Participant Eligibility

- ✓ Open to athletes from international teams invited by the OC; members of the Vietnam National team; athletes who have achieved Class I or higher in the past three years (2022, 2023, and 2024); members of the National athletics team within the last four years (2021, 2022, 2023, and 2024); athletes who have met the required standards and are under the management of local or national sports departments, having competed in national-level events before October 31, 2024; and elite athletes from the three Indochina countries (Vietnam, Laos, Cambodia)

who have achieved qualifying results in recognized competitions, registered for the advanced category, and received an official invitation from the Federation.

✓ Qualification Standards for the Advanced Category:

Event	Men	Women
Marathon	2:40:00	3:20:00
Half Marathon	1:15:00	1:30:00

3. Competition Events

3.1 Competition Events

- ✓ Men: Marathon, Half Marathon, 10km, and 5km
- ✓ Women: Marathon, Half Marathon, 10km, and 5km

3.2 Nature: Individual Competition

3.3 Ranking

The ranking of athletes is determined by their actual finishing position in each event. The top three finishers in each event are ranked based on gun time. All subsequent positions are determined by chip time.

B – NON - ELITE CATEGORY

1. Age Requirements

- ✓ 5km and 10km distances: No age limit. However, athletes under 18 years old must have a guardian, confirmed by a liability waiver form issued by the Organizing Committee (OC).
- ✓ Half Marathon and Marathon distances: Athletes must be 16 years or older (born in 2008 or earlier). Athletes under 18 (aged 16 and 17) must have a guardian, confirmed by a liability waiver form issued by the OC.

2. Participant Eligibility

All individuals, both domestic and international, may participate in the event as long as they meet the age and health requirements and comply with the event regulations. However, athletes categorized under section 2 of the Elite Category are not eligible to participate in the Non- Elite Category.

3. Nature of Competition: Individual, Club, and Team

3.1 Individual: Competitions are held for individual titles across eight events for men and women: 5km, 10km, Half Marathon, and Marathon.

For the Half Marathon and Marathon, competition is further divided into four age groups (age determination based on the year of birth):

- 16 to 25 years old (born from 1999 to 2008)
- 26 to 35 years old (born from 1989 to 1998)
- 36 to 45 years old (born from 1979 to 1988)
- 46 years old and above (born in 1978 or earlier)

3.2 Club: Viettel Marathon Diamond Club and Viettel Marathon Golden Club: No limit on the number of participating athletes or events.

3.3: (Viettel Marathon Golden Team), applicable only for the Marathon distance: Each team consists of 6 members, with a minimum of 3 female athletes Team.

Note: The cut- off times for each distance are as follows: Marathon - 6 hours 30 minutes, Half Marathon - 3 hours 30 minutes, 10km - 2 hours, and 5km - 1 hour (measured from the start time of each respective distance). Athletes exceeding these limits will not have their results recognized, and the OC will not be responsible for athletes beyond the cut-off time. The OC will provide detailed regulations regarding COT (Cut Off Times) along the course for each distance. Water stations, medical support, and other on-course services will cease operation once the cut- off time is reached.

4. Ranking

4.1 Individual:

- ✓ For marathon and half-marathon athletes who finish in the top three overall (including both elite and non- elite athletes), results are based on gun time. Athletes finishing in fourth place or beyond will have their results calculated based on chip time.
- ✓ For 10km and 5km runners who finish in the top five overall (including both elite and amateur athletes), results are based on gun time. Runners finishing in sixth place or beyond will have their results calculated based on chip time.

4.2 Club:

- ✓ Clubs (Viettel Marathon Diamond Club and Viettel Marathon Golden Club): The club with the greater total distance completed by its members will be ranked higher, taking into account all distances (only counting if athletes complete the full race distance). If clubs have the same total distance completed, ranking will be determined by the distances achieved in the following order: marathon, half-marathon, 10km, and 5km. The club with the greater distance in each specified category will be ranked higher.
- ✓ Each club may register multiple teams.
- ✓ For club events, registration must be completed at the time of purchasing the bib.
- ✓ Athletes will be considered for both individual and club rankings.

4.3 Team:

- ✓ A team's result will be the total actual competition time of its members (each team must have at least three female athletes). The team with the lesser total time will be ranked higher (using chip time). If teams have equal total times, the performance of the best female athlete will be considered. The team with the better performance by its female athlete will be ranked higher.
- ✓ For team events, registration must be completed at the time of purchasing the bib. Teams are allowed to register an unlimited number of substitute athletes. Each team may change up to one male and one female athlete. Changes must be reported to the organizers at least 10 days before the start of the event.
- ✓ Each club may register multiple teams.
- ✓ Athletes will be considered for both individual and team rankings.

5. Start time & Cut- off time

Distance	Time to Enter the Starting Area (30 minutes before Start Time)	Start Time	Cut- off time (COT)
Marathon	3:30	4:00	6 hours 30 mins
Half marathon	4:00	4:30	3 hours 30 mins
10 km	5:30	6:00	2 hours
5 km	6:30	7:00	1 hour

5.1 Cut off time (COT) will be applied for both marathon and half-marathon distances.

5.2 For marathon, half-marathon, and 10km events, the organizers will provide electronic chip timing for result recording. Athletes are responsible for the proper management of their chip timing to ensure their results are recorded. The organizers will not be liable for any inaccuracies in recording results due to damage to the chip timing device after it has been issued to the athlete or their representative.

5.3 The time limits (COT) specified for each distance must be adhered to. Athletes who do not complete their distance within the specified time limit must leave the course, or they may continue on the sidewalk to finish the race, but their result will not be considered complete. When running on the sidewalk, athletes must adhere to pedestrian traffic regulations. Water stations and medical support along the course will close when the time limit expires.

5.4 The official time for all participants (excluding the 5km distance) will be calculated using electronic timing devices (Chip timing) from when the participant crosses the starting line to when they cross the finish line. Participants must wear the

chip timing device—assigned individually and fixed to the BIB number—throughout the course to ensure accurate recording of the official finish time. Times will be rounded up to the nearest second.

5.5 Start Procedures: Participants must register their best achieved performance; based on this, the organizers will arrange the starting order appropriately, in accordance with international racing practices. Participants who do not register a performance will be placed in the final starting wave. Participants are required to enter their designated starting area through the assigned entry points. Failure to adhere to the assigned starting arrangements will result in disqualification.

5.6 Finishing: The placement in each competition is determined by the actual ranking of the participant when they cross the finish line's horizontal plane.

6. Awards

6.1 The top finishers in the marathon, half-marathon, 10km, and 5km distances (according to the prize structure) will receive awards in the form of cash, prizes, and/or other services (if applicable). Cash prizes will be subject to personal income tax as per Vietnamese tax laws. Prizes in the form of physical goods or vouchers/cards equivalent to cash value cannot be converted into cash.

6.2 Detailed prize categories can be found here.

6.3 The organizers reserve the right to annul the results of any awarded athlete found to be in violation of the competition rules.

6.4 Any queries or complaints regarding awards must be submitted to the organizers within 24 hours of the announcement of awards. Complaints about competition results must be submitted within 24 hours of the end of the event. For complaints submitted later, the organizers reserve the right to review and decide based on the severity of the violation.

6.5 To claim their prize, award winners must complete the following procedures:

Fill out the award claim form

Provide a copy of their ID card/passport to the organizers

Failure to provide the required documentation may result in the organizers refusing to award the prize until the required documents are submitted.

6.6 The organizers will process award payments within 45 days of receiving the complete documentation from the athlete as specified in Section 6.5.

6.7 The deadline for receiving awards is up to 45 days from the announcement of results by the organizers. If athletes do not cooperate in providing the necessary documentation within the stipulated period, the organizers may refuse to award the prize.

7. Registration and Confirmation Terms

7.1. Foreign athletes must register online via the event's website. Should athletes encounter difficulties or technical issues with online registration, the event organizers will provide assistance through alternative registration and payment methods.

7.2. An athlete who registers twice for the same event, uses a pseudonym, or provides false information such as incorrect date of birth, gender, or image, will be deemed ineligible to participate in the event.

7.3. Athletes participating in the marathon, half-marathon, and 10 km events will receive a Race Kit including: BIB number, timing chip, t-shirt, bag, and guide materials.

7.4. Athletes participating in the 5 km event will receive a Race Kit including: BIB number, t-shirt, bag, and guide materials.

7.5. Athletes are legally responsible for ensuring they have the requisite permissions, including parental consent where applicable, to register for the event and fulfill related registration requirements, such as using credit or debit cards for payment.

On the race day, athletes aged 16 to 18 may only compete with written consent from their parents or legal guardians.

If an athlete is underage, their legal guardian must sign a waiver and assume full responsibility for the safety and risks associated with the participant.

7.6. If an individual is registering and/or collecting the Race Kit on behalf of another person or group, they must confirm that they are authorized to do so. Registration through a representative or proxy is subject to all regulations of these terms as if done directly.

7.7. Once an athlete has submitted their registration form and payment, the registration fee will not be refunded under any circumstances. Participants are not allowed to alter personal information or transfer their participation rights to a third party after registration and payment.

7.8. Changes to the race distance are permitted if requested before the specified deadline. Athletes must pay any difference in registration fees if the new distance has a higher fee than the original. Any surplus from a lower fee will not be refunded.

7.9. In cases where an athlete has overpaid the registration fee, the organizers will refund the excess amount through the online payment system.

7.10. The organizers are not responsible for delays in processing registrations due to internet connection issues or third-party payment processing errors. Registration is only considered valid based on the payment timestamp in the organizers' account.

8. Compliance with Laws, Safety, and Regulations

- 8.1. Athletes agree to adhere to all legal regulations of the Socialist Republic of Vietnam.
- 8.2. Athletes must comply with sports regulations and abstain from using performance-enhancing substances. The organizers reserve the right to request a urine sample from prize-winning athletes for doping tests if there are suspicions of doping. Athletes are required to provide a urine sample as requested.
- 8.3. By participating in the event, athletes affirm they are physically capable of completing the registered distance within the required time frame and understand their personal health limits. They acknowledge when to cease physical activity to prevent injury.
- 8.4. If an athlete cannot complete the race within the specified time limits, they may be instructed to stop running, and will not be entitled to any compensation, including financial or other forms of reimbursement.
- 8.5. Athletes understand and accept all risks associated with marathon and other race distances, including but not limited to: tripping, collisions with other participants, weather effects, traffic, and road conditions, ranging from minor injuries to severe harm or even death. Athletes assume full responsibility for their safety and health throughout the race and agree to hold the organizers harmless.
- 8.6. The organizers will procure public liability and personal insurance for participating athletes. To ensure coverage, athletes must provide complete and accurate personal information (date of birth, ID number) as registered. Incomplete or inaccurate information may absolve the organizers and the insurance company from liability.
- 8.7. Athletes are responsible for familiarizing themselves with the race course prior to the official race day and assume full responsibility for any misdirection leading to incomplete or unrecognized results.
- 8.8. BIB Number
- 8.8.1. The name on the BIB must match the name on the athlete's ID or passport at the time of registration.
- 8.8.2. Athletes must wear the BIB (issued before race day) throughout the event. Any swapping, selling, gifting, or transferring of the BIB without written approval from the organizers will be deemed a violation. The organizers have the right to disqualify and not recognize results for any discrepancies with the registered list.
- 8.8.3. The BIB must be attached to the front of the athlete's shirt. Placement in other locations will not be accepted and will be considered a violation of the event rules. The organizers may disqualify the athlete and not recognize results.

8.8.4. Athletes must not cut, fold, or damage the BIB in any way. The BIB must be clearly visible throughout the event.

8.8.5. Athletes must not remove the timing chip attached to the back of the BIB.

8.8.6. Athletes must fill in the back of the BIB with their name, phone number, and emergency contact information.

8.8.7. The BIB cannot be bought, sold, or transferred outside the designated period set by the organizers. Any unauthorized transfer, sale, or gifting of the BIB is considered a violation of the event rules.

8.9. Personal Items

Athletes should leave personal belongings in a bag or backpack marked with their BIB number and should not store valuable items in the bag, backpack, or at the organizers' check-in counters.

8.10. The organizers are not liable for any loss due to:

Illness or accidents (including emergency treatment);

Loss or damage to personal property;

Delays due to difficulties or public transport issues, or road conditions.

8.11. Medical

The organizers will provide first aid or professional medical care for any injuries, illnesses, or accidents, and will transfer patients to the nearest hospital if necessary. Athletes are responsible for all associated medical costs.

9. Prohibited Actions

The organizers have the right to disqualify and/or prevent athletes from continuing in the race if they violate the following rules:

9.1. Athletes may not use any wheeled devices while running (e.g., skateboards, strollers, roller shoes, bicycles, motorbikes).

9.2. Athletes may not use any banned substances as listed by the World Anti-Doping Agency (WADA). The use of stimulants, drugs, or substances that enhance performance is prohibited.

9.3. Athletes are not allowed to receive assistance beyond that provided by the organizers (e.g., water, nutrition, pacers).

9.4. Athletes must strictly adhere to the designated race course. Leaving the course without permission from race officials will be considered a violation and may result in disqualification. Cutting the course ("short-cutting") may be detected by officials or surveillance equipment, and the final decision rests with the organizers.

9.5. Athletes must pass through the start mats, timing mats along the course, and the finish mat. Failure to pass all electronic timing mats will result in not being recognized as having completed the race.

9.6. Athletes are prohibited from engaging in disruptive, provocative, or violent behavior, damaging or otherwise harming the event.

9.7. Athletes may not bring inappropriate items or weapons to the event that could cause harm or endanger others.

9.8. Athletes may not distribute materials that are irrelevant to the event or that contravene the policies of the Vietnamese government or cultural norms.

9.9. Athletes must not wear attire that is offensive, contrary to Vietnamese customs, or has anti-government messages. They must not run with their faces fully covered.

9.10. The event must not be used for non-sporting purposes such as covert advertising or political propaganda.

9.11. Athletes may not display materials with sensitive content that could impact diplomatic relations between Vietnam and other countries.

9.12. Athletes must not violate traffic laws on the race course. Violators will be held fully responsible under Vietnamese law and must compensate the organizers for any damages incurred.

9.13. Foreign athletes are responsible for declaring their purpose of entry into Vietnam when applying for a visa and upon entry. They must also provide the organizers with their hotel address in Hanoi during the event.

9.14. Athletes must avoid activities that could delay or affect the race, such as jumping, changing clothes, playing musical instruments, fundraising, or seeking autographs. They must not obstruct the race by failing to follow the organizers' instructions or use non-designated restrooms.

10. Postponement, Cancellation, and Force Majeure

10.1. In the event of cancellation or postponement of the race, registration fees will not be refunded to registrants.

10.2. Once registration and payment have been completed, athletes cannot request refunds for any related fees for any reason.

10.3. In cases of adverse weather or other force majeure conditions beyond the organizers' control, the organizers will inform participants of the cause and timing of such events before the race. The organizers may announce a postponement and will notify participants of the rescheduled date.

11. Copyright and Usage Rights

The copyright for all articles, recordings, images, videos, and data related to the race, as well as the rights to use such information on the official website, social media platforms, and other media outlets for marketing and promotional purposes, belongs to the Organizing Committee (OC). This copyright encompasses, but is not limited to, participants' names, ages, addresses (including hometown, province, and city), as mentioned in articles related to the event.

12. Rules and Competition Format

All matters concerning the rules and competition format will be governed by the regulations set forth in the race's official guidelines and the current athletics competition laws.

13. Implementation and Enforcement

13.1. To ensure the safety of the race, the OC will enforce these regulations throughout the event for all participants. Individuals who do not comply with these regulations will be deemed ineligible to participate.

13.2. In the event of any appeals or complaints regarding participation conditions, athlete performance, or race results, the final decision will rest with the OC.

13.3. The OC reserves the right to alter the race course if necessary. Any changes to the route, if applicable, will be communicated to participants and relevant parties promptly. Adjustments to the terms of participation may also be made in emergencies without prior notice.

13.4. Only the Vietnam Athletics Federation has the authority to amend or supplement these regulations.

**GENERAL SECRETARY
OF VIETNAM ATHLETICS
FEDERATION**

(Signed & Sealed)

Nguyen Manh Hung